

# Personnel & Finance Committee Meeting

## MINUTES

Date: Monday, April 27, 2020

6:00 p.m.

**Remotely VIA Zoom**

Members Present: Norm Beauparlant, Scott Lessard, Melanie Harvey, Jim Crouse

Members Absent: Mike Lacasse

Other Board Members Present: Mary Martin, Norm Davis

Administrators Present: Ken Healey, Amy Hediger, Stacie Field, Cari Medd, Craig Worth

Staff Members Present:

**Norm Beauparlant opened the meeting at 6:14 p.m.**

**Item 1: Review of the financials – Stacie**

Stacie gave a financial overview for April. Food Service is in good shape.

Norm Beauparlant asking if we are buying our fuel at a fixed price.

Craig states that we bid it out last year and currently have a fixed price.

Norm Davis feels it would be a good idea to bid it out by mid-May to get better prices.

Norm Beauparlant asking if we will be topping off the tanks at the end of the year so we go into next year with a full load.

Craig stated we always keep that in mind and will do so if we have money in the budget.

Matt Diff, Poland parent asking if work being done at the schools – was this planned work being pushed from the summer to now or is this in addition to the work planned for the summer.

Ken – it's a little bit of both. It will not incur additional funding.

**Item 2: Update on the budget process to date – Ken**

Described the new dates pushing the referendum pushing forward to July 14<sup>th</sup>.

**Item 3: Update on the middle school project with the final costs and any balances left.**

Stacie gave an update.

Craig stated that there is money being held until a few issues are completed. Norm Beauparlant suggested the Oversight Committee meet again in a few weeks via Zoom.

**Item 4: Update on the CIP Priorities/current balance.**

Stacie gave an update.

**Item 5: Review rubric and process.**

Mary would like to remind people that they will be receiving the superintendent's evaluation electronically on May 8<sup>th</sup> and have it done by May 15<sup>th</sup>.

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Matt Diff asked if there would be a survey for the parents/students/teachers.

Mary stated that the superintendent's job is very complex and that people in the community share any concerns they have with the board and they are taking that feedback with a better understanding of the superintendent's role. We have also looked at what other communities do with their superintendent's evaluation because of the complexities around the role. We do a community survey every year. That feedback helps the board to do their goals.

Jim Crouse feels parents should be talking to their board representatives. He would certainly like to hear from the people in Minot of any concerns.

Amy stated that Ken has always said that ATeam members should feel comfortable saying to him "you're wrong, and here's why" to ensure collaborative decision-making. He often asks for feedback and is willing to listen and consider feedback from all constituents.

**Adjourned at 6:50 p.m.**